

# Integrated Doctoral Program for Environmental Policy, Management and Technology – INTENSE

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**Steering Committee Meeting (online)  
August 6, 2018**

## Minutes of Meeting

**Coordinator: Estonian University of Life Sciences**

**Partners: EMU, BOKU, LNU, OSENU, KKNU, IECNASU, NUM, KHU, HUST, HCMUNRE**

### The list of attendees:

1. Kalev Sepp, Estonian University of Life Sciences (EMU), Estonia
2. Henri Järv (EMU), Estonia
3. Anton Shkaruba (EMU), Estonia
4. Diana Pungar (EMU), Estonia
5. Hans Peter Nachtnebel (BOKU), Austria
6. Raimonds Ernsteins, University of Latvia (LNU), Latvia
7. Bayarkhuu Batbayar (KHU), Mongolia
8. Ganna Titenko, V. N. Karazin Kharkiv National University (KKNU), Ukraine
9. Kateryna Utkina (KKNU), Ukraine
10. Iryna Shpakivska (IECNASU); Ukraine
11. Dung Trung Nghiem, Hanoi University of Science and Technology (HUST), Vietnam
12. Thi Van Ha Nguyen, Ho Chi Minh City University of Natural Resources and Environment (HCMUNRE), Vietnam
13. Oleg Shabliy, Odessa State Environmental University (OSENU), Ukraine
14. Anatolii Polovyi (OSENU), Ukraine

} via Skype

## Items discussed and decisions taken:

### 1. Completion of INTENSE surveys and self-assessment reports

Kalev Sepp reported that all the partners have completed surveys and self-assessment reports, they were checked by the coordination team and found of appropriate quality; the deliverables have been forwarded for the development of ToRs and made available from <http://intense.network>

Noted that INTENSE surveys and self-assessment reports have been duly completed.

### 2. INTENSE ToRs

Anton Shkaruba reported that a volume of INTENSE ToRs had passed the review by the coordination unit and ready to use

Noted that INTENSE ToRs are ready and available from <http://intense.network>

### 3. Progress with the development of INTENSE e-courses

Anton Shkaruba reported on the progress of the development of INTENSE e-courses by partners; reasonable progress is being secured; OSENU will offer a follow-up course to the summer school in Budapest already in the fall semester of the AY 2018/19; other Ukrainian partners might be able to offer the first versions of courses in the spring semester of the AY 2018/19, and to prepare full versions of the courses by the AY 2019/20.

Noted that there is a progress and that the curriculum development needs to be taken up faster in Mongolia and Vietnam.

### 4. INTENSE mobility arrangements and mobility streams

Anton Shkaruba reported that modifications to project budget are needed concerning mobility streams (see Annex 1 to the minutes); the modifications have been justified by more efficient use of project resources in order to achieve project objectives.

Agreed to accept the justifications and to accept modifications as laid down in the Annex 1.

### 5. QA arrangements

Kalev Sepp and Anton Shkaruba reported quality assurance (QA) arrangements established to ensure the quality of INTENSE deliverables. In particular, QA persons were nominated by each partner, student representatives are being nominated per partner country, the coordinating unit deploys the project LFM and outcome indicators to track project outputs, and external QA persons are being hired.

Agreed to accept the work of the coordination unit for monitoring project implementation, to urge to expedite the process of hiring external QA persons, and to approve the list of QA persons suggested by partners:

Lilian Ariva (EMU), Estonia  
Erika Lagzdina (LNU), Latvia  
Aron Buzogany (BOKU), Austria  
Olena Hubanova (OSENU), Ukraine

Ganna Titenko (KKNU), Ukraine  
Mykola Kozlovskiy (IECNASU), Ukraine  
Amarjargal Auyrzana (KHU), Mongolia  
Ochir Altansukh (NUM), Mongolia  
Hien Thi Thu Nguyen (HUST), Vietnam  
Thai Phuong Vu (HCMCUNRE), Vietnam

#### 6. INTENSE promotion plan and dissemination strategy

Oleg Shabloy presented and explained the INTENSE promotion plan and dissemination strategy, and announced that a working group will be set up for INTENSE business plan for post-project operations

Agreed that the INTENSE promotion plan and dissemination strategy shall be accepted and posted on the project website;

Noted that a working group will be set up for INTENSE business plan for post-project operations.

#### 7. The first INTENSE conference

Hanna Titenko reported that as agreed with the Ukrainian INTENSE team and associate partners in Ukraine, the 1<sup>st</sup> INTENSE conference will be organised at KKNU in Kharkiv in the fall 2019, and a task force for this Conference is being set up.

Noted that a task force is being set up for the organisation of the 1<sup>st</sup> INTENSE conference in Kharkiv in the fall of 2019.

#### 8. Organisation of national and the international INTENSE schools

Kalev Sepp reported that all the national teams had explained the arrangement they make and that it indicates a reasonable progress with the establishment of national and the international INTENSE schools

Noted that there is a reasonable progress with the establishment of national and the international INTENSE schools.

#### 9. INTENSE research training

Anton Shkaruba reported the progress with INTENSE summer schools and national kick-in seminars that were accompanied by training events.

Noted that there is a reasonable progress with INTENSE research training events, including the outstanding progress with summer schools, which are organised ahead of schedule.

Done in Tartu, 6 August, 2018

*Minutes are prepared by Diana Pungar and Anton Shkaruba of EMU*